

Chapter 20

Friends of the Library and Foundations

A. Friends of the Library

- Every library needs friends.
- The Friends of the Library organization is the right arm of the library.
- The Friends can have fund raising campaigns, book sales, etc. to help with the needs of the library beyond what the library can do, either financially or legally.
- Friends groups can buy incentives for summer reading programs, food as a drawing card for teen programs, or recognition programs for volunteers and staff. The list goes on and on. It is only limited by the imaginations of the Friends members and the funding they have to develop and carry out the dreams of the library.
- Friends also help the library as volunteers, advocates and lobbyists.

For more information, join:

Friends of Indiana Libraries (FOIL)

Indiana State Library
315 West Ohio Street
Indianapolis, IN 46202
<http://www.incolsa.net/~foil>

- Operates as a clearinghouse of information about the activities of local Friends of the Library groups
- Can help local communities establish a Friends of the Library group and coordinate a network of volunteers working for passage of library legislation
- Individuals and local Friends of the Library groups may become members of FOIL
- presents a program on issues of interest to Friends groups at the annual ILF Conference

Association of Library Trustees, Advocates, Friends and Foundations (ALTAFF) as of February 1, 2009

109 South 13th Street

Suite 3N

Philadelphia, PA 19107

1-800-9FOLUSA

<http://www.ala.org/ala/mgrps/divs/altaff/index.cfm> (this website is still under construction)

www.folusa.org (currently still in operation)

- Provides programs and publications to 2,800 member groups reaching hundreds of thousands of Americans
- Teaches citizens nationwide how to develop local library Friends to raise funds, be advocates and promote libraries

1. How to Organize a Friends Group

a. Determine the purpose of and need for the group. This should be done with the librarian and a small core of concerned citizens.

b. Select a steering committee to reflect your community and the needs of the group. It is important to have access to an attorney, public relations and advertising talent, and high profile leaders.

c. Work on the Federal tax-exempt status (501©(3))

<http://www.irs.gov/charities/charitable/article/0,,id=96099,00.html> and State tax-exempt status <http://www.in.gov/sos/business/forms.html>

with a lawyer's help, so that

1) you can legally sell items donated to your organization by the library (IC 36-12-3-5(c); and

2) when you collect dues they will be tax-deductible. At the same time, work on a constitution and by-laws.

d. Define your dues structure and membership categories.

e. Decide on membership brochure, artwork, and how you will reproduce and distribute the brochure.

f. Begin the publicity campaign in your community. Be sure to involve elected officials, trustees, and other interested parties.

g. Determine a tentative schedule for the first year, in order to involve new members on committees as soon as they join.

h. If fund raising is important, have a campaign in place and set goals. People like to know where their money is going.

i. Set the opening meeting. Plan the program carefully. Have a brief agenda for the first annual meeting.

j. Develop a long-range plan for Friends. Re-evaluate after the first year.

k. For more information and ideas, join ALTAFF

2. How to Revitalize Your Friends Group

- a. Define problem areas for group (or board of directors). Confidential phone calls to directors or member dropouts will help.
- b. Give a party for members and past members only. It should be fun and have refreshments and music. Any excuse will do for the party: holiday, author, recognition, social evening. A private home will make it special.
- c. Be sure to include the dropouts and get a little help from many people to ensure attendance. Have various people be responsible for bringing food and necessary articles.
- d. Send out pre-event and post-event publicity with names and photos. Make the Friends look like a fun and meaningful group.
- e. Reevaluate your goals and objectives with the information you should now have. Did you have too broad a mission? Were you stressing fund-raising to the neglect of other activities?
- f. Reorganize the board of directors, adding positions and breaking down responsibilities so that individuals do not have too great a burden. Enlarge committees.
- g. Review benefits of membership, making sure they are in line with what your community expects.
- h. Review communications to members; are they being kept informed?
Are you taking advantage of the materials ALTAFF provides through "National Notebook" and "Idea Bank"?
- i. Consider enrolling of new members as a year-round effort, not limited to a certain period. Be sure brochures are available at every event and at the library desk.
- j. Be sure to appreciate and recognize efforts of every magnitude. Recognition is of primary importance to volunteers.
- k.

B. Public Library as a Foundation

Providing revenues to the library to enhance services is the most direct and observable activity of a library foundation, but a foundation has other advantages.

1. Benefits of a Library Foundation

- A foundation can give the library alternatives it usually does not have in its budget structure. Sometimes during a tightly budgeted fiscal year an unplanned opportunity or necessary expense presents itself. A budget has little flexibility, but the foundation may have resources to meet the unforeseen need.
- Many public libraries are limited in the amount of reserve or building funds they can accumulate. A foundation can be used for this purpose without interfering with annual budget proposals or negotiations.

- Another more subtle benefit is that people seem to have confidence in foundations. The word itself provides feelings of safety and security. So does the word “library”. When the two words are used together, and a list of prominent citizens who serve as board members and manage the foundation is added, potential contributors are convinced and willing to give support.

2. Forming a Foundation

Before taking the legal steps to actually organize or establish a foundation for a public library, it is wise to take time to do some planning, decision making and educating.

- The success of a foundation hinges on the performance of the library in the community, the support of the staff and board of trustees for a foundation, and the careful choice of persons to serve as the board of the foundation.
- In addition to acceptance of the concept, the library should identify its roles and develop a mission statement and strategic plan.
- A long-range plan can help identify library needs and provide a sense of purpose to the foundation.
- Many libraries choose to start an account in a community foundation. These URLs lists 97+ community foundations and affiliate funds in Indiana. You can contact them for further information.
<http://www.indianagrantmakers.org/locator/>
<http://www.tqci.com/funding/cfs.asp?statename=Indiana&statecode=IN>

3. Choosing a Board

- It is essential that foundation board members be influential residents of the community, able to garner financial support from their contacts and from business and industry, able to personally give financial support, and able to command respect for the library.
- The board should represent a good cross-section of the community.
- Another group to consider is the local Friends of the Library. If an active group exists in the community, consider whether the foundation should be created by the Friends with strong Friends membership on the foundation board, or whether the foundation would function better as an independent association. At least consider appointment of a Friends member to the Foundation Board, along with other civic groups with strong ties to the library.

4. Organizational Meeting

- Once a list of potential foundation board members is selected, it is time to invite them to an organizational meeting. This is a vital moment in the life and success of a foundation.

- First impressions last.
- Outline the needs of the library, as well as the role a foundation and its board can play in fulfilling those needs.
- Be prepared for questions about the library and the perceived need for and value of the foundation.
- Point out how valuable this coalition would be to the community.
- Before they leave, try to gain a commitment from each individual to serve on the foundation board.

5. Articles of Incorporation

Articles of Incorporation should be brief and contain only the most essential facts about the organization. These would include:

- name of corporation
- duration of the corporation
- purpose of the corporation
- address of the corporation
- management of the corporation
- name of the registered agent
- names and addresses of the initial board
- hold harmless clause (for protection for board members)
- provision of distribution of assets upon dissolution

6. Bylaws

Bylaws are the guidelines and procedures under which the foundation will operate. They include:

- location of corporation
- members
- meetings
- board of directors
- officers
- executive director
- committees
- fiscal year
- dues
- books and records
- contracts, loans, check and deposits
- dissolution
- amendments
- rules of order
- waiver of notice
- indemnification

7. Applying for Tax Exempt Status

- Once the organization has incorporated with the state, received an employer identification number, and adopted bylaws, it is ready to file for recognition of exemption from federal income tax.
- The magic number at this stop is 501(c)(3). Contact the local IRS center for the appropriate forms to complete.
- The forms can be completed while waiting for certification from the state and should be done by or reviewed by an attorney.
- The form asks the following:
 - signature of authorized person
 - employer identification number
 - previous tax returns
 - balance sheet of receipts and expenditures for current and preceding three years or a proposed two year budget
 - description of anticipated activities
 - articles of incorporation
 - bylaws

8. Announcing the Foundation to the Public

Any time after adopting the bylaws, the new foundation may declare its existence and begin receiving contributions.

- The announcement to the public should be planned carefully. All persons involved in the foundation must be committed to the protection of the library's tax support.
- When a necessary and visible item is purchased for the library, the publicity surrounding its arrival can be used as a vehicle to acquaint people with the foundation.
- Each new public library foundation needs to find its own appropriate way of "going public".

9. Funding a Foundation

A new library foundation needs money. There are various methods of encouraging contributions:

- deferred giving
- endowment fund drives
- direct mail
- special events
- raffle
- any other creative fund-raising idea that is legal

Handouts that can be found on these website:

FOIL Individual Membership Form: <http://www.incolsa.net/~foil/memform.html>

Indiana Libraries Friends Groups on the Web: <http://www.incolsa.net/~foil/links.html>

Indiana Libraries with Foundations (and on the following page):

<http://www.in.gov/library/3477.htm>

Indiana NonProfits: <http://www.indiana.edu/~nonprof>

Indiana Nonprofit Resource Network: <http://www.inrn.org/>

Indiana Counties: Tax Exempt/NonProfit Organizations:

<http://www.taxexemptworld.com/organizations/indiana-counties.asp>

Taken from the 2008 Indiana Public Library Annual Report	Blank = No	Blank = No
Library	Does the Library Have a Foundation?	Does the Library Have an Endowment?
ADAMS PUBLIC LIBRARY SYSTEM		Yes
AKRON CARNEGIE PUBLIC LIBRARY		
ALEXANDRIA-MONROE PUBLIC LIBRARY		
ALEXANDRIAN PUBLIC LIBRARY		
ALLEN COUNTY PUBLIC LIBRARY	Yes	Yes
ANDERSON PUBLIC LIBRARY		Yes
ANDREWS-DALLAS TOWNSHIP PUBLIC LIBRARY		
ARGOS PUBLIC LIBRARY		
ATTICA PUBLIC LIBRARY		
AURORA PUBLIC LIBRARY DISTRICT	Yes	
AVON-WASHINGTON TOWNSHIP PUBLIC LIBRARY		Yes
BARTHOLOMEW COUNTY PUBLIC LIBRARY	Yes	
BARTON REES POGUE MEMORIAL PUBLIC LIBRARY		
BATESVILLE MEMORIAL PUBLIC LIBRARY		
BEDFORD PUBLIC LIBRARY		
BEECH GROVE PUBLIC LIBRARY		
BELL MEMORIAL PUBLIC LIBRARY		
BENTON COUNTY PUBLIC LIBRARY		
BERNE PUBLIC LIBRARY		
BICKNELL-VIGO TOWNSHIP PUBLIC LIBRARY		
BLOOMFIELD-EASTERN GREENE COUNTY PUBLIC LIBRARY		
BOONVILLE-WARRICK COUNTY PUBLIC LIBRARY		
BOSWELL-GRANT TOWNSHIP PUBLIC LIBRARY		
BOURBON PUBLIC LIBRARY		
BRAZIL PUBLIC LIBRARY		Yes
BREMEN PUBLIC LIBRARY		
BRISTOL-WASHINGTON TOWNSHIP PUBLIC LIBRARY		
BROOK-IROQUOIS-WASHINGTON TOWNSHIP PUBLIC LIBRARY		Yes
BROOKSTON-PRAIRIE TOWNSHIP PUBLIC LIBRARY		
BROWN COUNTY PUBLIC LIBRARY		Yes
BROWNSBURG PUBLIC LIBRARY		
BROWNSTOWN PUBLIC LIBRARY		
BUTLER PUBLIC LIBRARY		
CAMBRIDGE CITY PUBLIC LIBRARY		
CAMDEN-JACKSON TOWNSHIP PUBLIC LIBRARY	Yes	Yes
CANNELTON PUBLIC LIBRARY		
CARMEL CLAY PUBLIC LIBRARY	Yes	Yes
CARNEGIE PUBLIC LIBRARY OF STEUBEN COUNTY		Yes
CENTERVILLE-CENTER TOWNSHIP PUBLIC LIBRARY		
CHARLESTOWN CLARK COUNTY PUBLIC LIBRARY		
CHURUBUSCO PUBLIC LIBRARY		Yes
CLAYTON-LIBERTY TOWNSHIP PUBLIC LIBRARY		
CLINTON PUBLIC LIBRARY		
COATESVILLE-CLAY TOWNSHIP PUBLIC LIBRARY		

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Library	Does the Library Have a Foundation?	Does the Library Have an Endowment?
COLFAX-PERRY TOWNSHIP PUBLIC LIBRARY		
CONVERSE-JACKSON TOWNSHIP PUBLIC LIBRARY		
COVINGTON-VEEDERSBURG PUBLIC LIBRARY		
CRAWFORD COUNTY PUBLIC LIBRARY		Yes
CRAWFORDSVILLE DISTRICT PUBLIC LIBRARY		Yes
CROWN POINT COMMUNITY PUBLIC LIBRARY		
CULVER-UNION TOWNSHIP PUBLIC LIBRARY		
DANVILLE-CENTER TOWNSHIP PUBLIC LIBRARY		
DARLINGTON PUBLIC LIBRARY		
DELPHI PUBLIC LIBRARY		Yes
DUBLIN PUBLIC LIBRARY		
DUNKIRK PUBLIC LIBRARY	Yes	Yes
EARL PARK PUBLIC LIBRARY		Yes
EAST CHICAGO PUBLIC LIBRARY		
ECKHART PUBLIC LIBRARY	Yes	Yes
EDINBURGH WRIGHT-HAGEMAN PUBLIC LIBRARY		Yes
ELKHART PUBLIC LIBRARY		Yes
EVANSVILLE-VANDEBURGH PUBLIC LIBRARY	Yes	
FAIRMOUNT PUBLIC LIBRARY		
FARMLAND PUBLIC LIBRARY		
FAYETTE COUNTY PUBLIC LIBRARY		
FLORA-MONROE TOWNSHIP PUBLIC LIBRARY	Yes	
FORT BRANCH-JOHNSON TOWNSHIP PUBLIC LIBRARY		
FORTVILLE-VERNON TOWNSHIP PUBLIC LIBRARY		Yes
FRANCESVILLE-SALEM TOWNSHIP PUBLIC LIBRARY		
FRANKFORT-CLINTON COUNTY CONTRACTUAL PUBLIC LIBRARY		Yes
FRANKLIN COUNTY PUBLIC LIBRARY DISTRICT		
FREMONT PUBLIC LIBRARY		Yes
FULTON COUNTY PUBLIC LIBRARY		Yes
GARRETT PUBLIC LIBRARY	Yes	Yes
GARY PUBLIC LIBRARY		
GAS CITY-MILL TOWNSHIP PUBLIC LIBRARY		
GOODLAND & GRANT TOWNSHIP PUBLIC LIBRARY		
GOSHEN PUBLIC LIBRARY	Yes	
GREENSBURG-DECATUR COUNTY CONTRACTUAL PUBLIC LIBRARY		
GREENTOWN & EASTERN HOWARD SCHOOL PUBLIC LIBRARY		
GREENWOOD PUBLIC LIBRARY		Yes
HAGERSTOWN-JEFFERSON TOWNSHIP PUBLIC LIBRARY		
HAMILTON EAST PUBLIC LIBRARY	Yes	
HAMILTON NORTH PUBLIC LIBRARY		
HAMMOND PUBLIC LIBRARY		Yes
HANCOCK COUNTY PUBLIC LIBRARY		Yes
HARRISON COUNTY PUBLIC LIBRARY		Yes
HARTFORD CITY PUBLIC LIBRARY		

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Library	Does the Library Have a Foundation?	Does the Library Have an Endowment?
HENRY HENLEY PUBLIC LIBRARY		
HUNTINGBURG PUBLIC LIBRARY		Yes
HUNTINGTON CITY-TOWNSHIP PUBLIC LIBRARY		
HUSSEY-MAYFIELD MEMORIAL PUBLIC LIBRARY	Yes	Yes
INDIANAPOLIS-MARION COUNTY PUBLIC LIBRARY	Yes	Yes
JACKSON COUNTY PUBLIC LIBRARY		Yes
JASONVILLE PUBLIC LIBRARY		
JASPER COUNTY PUBLIC LIBRARY		Yes
JASPER-DUBOIS COUNTY CONTRACTUAL PUBLIC LIBRARY		Yes
JAY COUNTY PUBLIC LIBRARY		Yes
JEFFERSONVILLE TOWNSHIP PUBLIC LIBRARY		
JENNINGS COUNTY PUBLIC LIBRARY		Yes
JOHNSON COUNTY PUBLIC LIBRARY		Yes
JONESBORO PUBLIC LIBRARY		
JOYCE PUBLIC LIBRARY		
KENDALLVILLE PUBLIC LIBRARY	Yes	
KENTLAND-JEFFERSON TOWNSHIP PUBLIC LIBRARY		
KEWANNA-UNION TOWNSHIP PUBLIC LIBRARY		
KINGMAN-MILLCREEK PUBLIC LIBRARY		
KIRKLIN PUBLIC LIBRARY		
KNIGHTSTOWN PUBLIC LIBRARY		Yes
KNOX COUNTY PUBLIC LIBRARY		
KOKOMO-HOWARD COUNTY PUBLIC LIBRARY		
LA CROSSE PUBLIC LIBRARY		Yes
LA GRANGE COUNTY PUBLIC LIBRARY		
LA PORTE COUNTY PUBLIC LIBRARY		Yes
LADOGA-CLARK TOWNSHIP PUBLIC LIBRARY		
LAKE COUNTY PUBLIC LIBRARY	Yes	
LAWRENCEBURG PUBLIC LIBRARY	Yes	Yes
LEBANON PUBLIC LIBRARY		
LIGONIER PUBLIC LIBRARY		
LINCOLN HERITAGE PUBLIC LIBRARY		Yes
LINDEN CARNEGIE PUBLIC LIBRARY		
LINTON PUBLIC LIBRARY		Yes
LOGANSPOUT-CASS COUNTY PUBLIC LIBRARY		Yes
LOOGOOTE PUBLIC LIBRARY	Yes	
LOWELL PUBLIC LIBRARY		Yes
MADISON-JEFFERSON COUNTY PUBLIC LIBRARY		Yes
MARION PUBLIC LIBRARY		
MATTHEWS PUBLIC LIBRARY		
MELTON PUBLIC LIBRARY		Yes
MICHIGAN CITY PUBLIC LIBRARY		Yes
MIDDLEBURY COMMUNITY PUBLIC LIBRARY		
MIDDLETOWN FALL CREEK TOWNSHIP PUBLIC LIBRARY		
MILFORD PUBLIC LIBRARY		Yes

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Library	Does the Library Have a Foundation?	Does the Library Have an Endowment?
MISHAWAKA-PENN-HARRIS PUBLIC LIBRARY		Yes
MITCHELL COMMUNITY PUBLIC LIBRARY	Yes	Yes
MONON TOWN & TOWNSHIP PUBLIC LIBRARY		
MONROE COUNTY PUBLIC LIBRARY	Yes	Yes
MONTEREY-TIPPECANOE TOWNSHIP PUBLIC LIBRARY		
MONTEZUMA PUBLIC LIBRARY		
MONTICELLO-UNION TOWNSHIP PUBLIC LIBRARY		Yes
MONTPELIER-HARRISON TOWNSHIP PUBLIC LIBRARY		
MOORESVILLE PUBLIC LIBRARY		Yes
MORGAN COUNTY PUBLIC LIBRARY	Yes	
MORRISON REEVES LIBRARY		Yes
MUNCIE-CENTER TOWNSHIP PUBLIC LIBRARY		Yes
NAPPANEE PUBLIC LIBRARY		Yes
NEW ALBANY-FLOYD COUNTY PUBLIC LIBRARY	Yes	
NEW CARLISLE & OLIVE TOWNSHIP PUBLIC LIBRARY		
NEW CASTLE-HENRY COUNTY PUBLIC LIBRARY		Yes
NEW HARMONY WORKINGMEN'S INSTITUTE		Yes
NEWTON COUNTY PUBLIC LIBRARY		Yes
NOBLE COUNTY PUBLIC LIBRARY		Yes
NORTH JUDSON-WAYNE TOWNSHIP PUBLIC LIBRARY		Yes
NORTH MADISON COUNTY PUBLIC LIBRARY SYSTEM		
NORTH MANCHESTER PUBLIC LIBRARY		Yes
NORTH WEBSTER COMMUNITY PUBLIC LIBRARY		Yes
OAKLAND CITY-COLUMBIA TOWNSHIP PUBLIC LIBRARY		
ODON WINKELPLECK PUBLIC LIBRARY		
OHIO COUNTY PUBLIC LIBRARY		Yes
OHIO TOWNSHIP PUBLIC LIBRARY SYSTEM	Yes	Yes
ORLEANS TOWN & TOWNSHIP PUBLIC LIBRARY		
OSGOOD PUBLIC LIBRARY		
OTTERBEIN PUBLIC LIBRARY		
OWEN COUNTY PUBLIC LIBRARY		
OWENSVILLE CARNEGIE PUBLIC LIBRARY		
OXFORD PUBLIC LIBRARY		
PAOLI PUBLIC LIBRARY	Yes	
PEABODY PUBLIC LIBRARY		Yes
PENDLETON COMMUNITY PUBLIC LIBRARY		Yes
PENN TOWNSHIP PUBLIC LIBRARY		
PERU PUBLIC LIBRARY		
PIERCETON & WASHINGTON TOWNSHIP PUBLIC LIBRARY		
PIKE COUNTY PUBLIC LIBRARY		
PLAINFIELD-GUILFORD TOWNSHIP PUBLIC LIBRARY		Yes
PLYMOUTH PUBLIC LIBRARY		
PORTER COUNTY PUBLIC LIBRARY SYSTEM		
POSEYVILLE CARNEGIE PUBLIC LIBRARY		
PRINCETON PUBLIC LIBRARY		Yes

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PULASKI COUNTY PUBLIC LIBRARY		
PUTNAM COUNTY PUBLIC LIBRARY		Yes
REMINGTON-CARPENTER TOWNSHIP PUBLIC LIBRARY		
RIDGEVILLE PUBLIC LIBRARY		Yes
ROACHDALE-FRANKLIN TOWNSHIP PUBLIC LIBRARY		
ROANN PAW-PAW TOWNSHIP PUBLIC LIBRARY		
ROANOKE PUBLIC LIBRARY		
ROCKVILLE PUBLIC LIBRARY		
ROYAL CENTER-BOONE TOWNSHIP PUBLIC LIBRARY		Yes
RUSHVILLE PUBLIC LIBRARY		
SALEM-WASHINGTON TOWNSHIP PUBLIC LIBRARY		Yes
SCOTT COUNTY PUBLIC LIBRARY		
SHELBYVILLE-SHELBY COUNTY PUBLIC LIBRARY	Yes	
SHERIDAN PUBLIC LIBRARY		
SHOALS PUBLIC LIBRARY	Yes	Yes
SOUTH WHITLEY-CLEVELAND TOWNSHIP PUBLIC LIBRARY		Yes
SPEEDWAY PUBLIC LIBRARY		
SPENCER COUNTY PUBLIC LIBRARY		
SPICELAND TOWN-TOWNSHIP PUBLIC LIBRARY		
ST JOSEPH COUNTY PUBLIC LIBRARY	Yes	Yes
STARKE COUNTY PUBLIC LIBRARY SYSTEM	Yes	
SULLIVAN COUNTY PUBLIC LIBRARY		Yes
SWAYZEE PUBLIC LIBRARY		
SWITZERLAND COUNTY PUBLIC LIBRARY		
SYRACUSE-TURKEY CREEK TOWNSHIP PUBLIC LIBRARY		
TELL CITY-PERRY COUNTY PUBLIC LIBRARY		
THORNTOWN PUBLIC LIBRARY		
TIPPECANOE COUNTY PUBLIC LIBRARY	Yes	Yes
TIPTON COUNTY PUBLIC LIBRARY		Yes
TYSON LIBRARY ASSOCIATION, INC	Yes	
UNION CITY PUBLIC LIBRARY	Yes	
UNION COUNTY PUBLIC LIBRARY	Yes	Yes
VAN BUREN PUBLIC LIBRARY		
VERMILLION COUNTY PUBLIC LIBRARY		
VIGO COUNTY PUBLIC LIBRARY		Yes
WABASH CARNEGIE PUBLIC LIBRARY		Yes
WAKARUSA-OLIVE & HARRISON TOWNSHIP PUBLIC LIBRARY		
WALKERTON-LINCOLN TOWNSHIP PUBLIC LIBRARY		
WALTON & TIPTON TOWNSHIP PUBLIC LIBRARY		
WANATAH PUBLIC LIBRARY		
WARREN PUBLIC LIBRARY		
WARSAW COMMUNITY PUBLIC LIBRARY		Yes
WASHINGTON CARNEGIE PUBLIC LIBRARY		
WASHINGTON TOWNSHIP PUBLIC LIBRARY		

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WATERLOO-GRANT TOWNSHIP PUBLIC LIBRARY		
WAVELAND-BROWN TOWNSHIP PUBLIC LIBRARY		
WELLS COUNTY PUBLIC LIBRARY		Yes
WEST LAFAYETTE PUBLIC LIBRARY	Yes	Yes
WEST LEBANON-PIKE TOWNSHIP PUBLIC LIBRARY		
WESTCHESTER PUBLIC LIBRARY		
WESTFIELD-WASHINGTON PUBLIC LIBRARY		
WESTVILLE-NEW DURHAM TOWNSHIP PUBLIC LIBRARY		
WHITING PUBLIC LIBRARY		
WILLARD LIBRARY OF EVANSVILLE	Yes	Yes
WILLIAMSPORT-WASHINGTON TOWNSHIP PUBLIC LIBRARY		Yes
WINCHESTER COMMUNITY PUBLIC LIBRARY		
WOLCOTT COMMUNITY PUBLIC LIBRARY		
WORTHINGTON JEFFERSON TOWNSHIP PUBLIC LIBRARY		
YORK TOWNSHIP PUBLIC LIBRARY		
YORKTOWN-MOUNT PLEASANT TOWNSHIP PUBLIC LIBRARY		

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